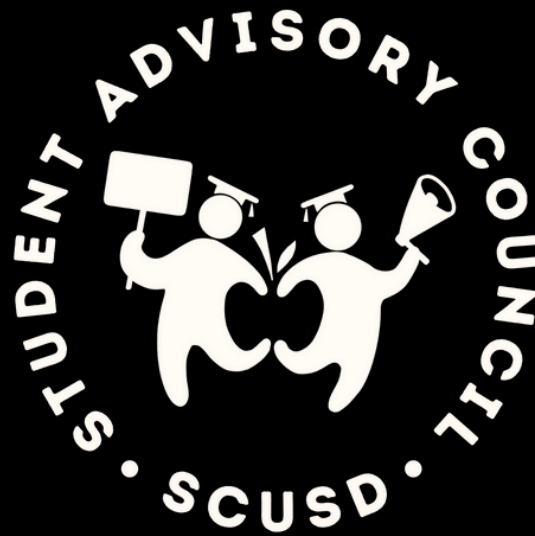


SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

STUDENT ADVISORY COUNCIL

2023-2024 APPLICATION



This application packet will be used to select *(13) SAC Representatives* and *(1) Student Board Member* for the 2023-2024 school year. Please review all of the pages included to gain a better understanding of the history, positions, responsibilities, and commitment necessary for applying to the SAC.

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OVERVIEW OF THE STUDENT ADVISORY COUNCIL

The Student Advisory Council (SAC) is a year-round program that provides an opportunity for students to critically research and analyze the problems currently facing SCUSD youth, and organize to take action against those problems. The Student Advisory Council strives to promote student voice within the district, recognizing youth as key leaders and changemakers.

Students of the SAC program represent the vast diversity of SCUSD high school youth. SAC members range from 10th to 12th grade, vary in socio-economic background, ethnicity, religion, first language, immigration status, and experience with student government.

- *SAC Representatives* develop policy initiatives, meet with district staff and committees, and report to the SCUSD Board of Education. As youth advocates, they work together to ensure all student voices are represented.
- *SAC Representatives* commit themselves to attending weekly meetings, refining their skills in critical thinking, college-level research methodologies, public speaking, and youth advocacy.
- *SAC Representatives* are critical, passionate, and determined to advocate for all student voices across our district.

There are two types of positions on the Student Advisory Council: The *SAC Representatives* and *Student Board Member*. Throughout this application packet, requirements, responsibilities, duties, and qualifications will be listed under these separate Council titles.

This application will be used to find candidates for the 2023-2024 Council, including:

(13) *SAC Representatives* (preferably 1 per school)

and (1) *Student Board Member*.

Student Advisory Council Representative Duties and Responsibilities:

*SAC Representatives are public leaders of the SAC who represent each of our 14 SCUSD high schools. They are highly visible students that work to ensure youth input and participation in SCUSD decision-making processes. **There are 13 SAC Representative positions available for the SAC.***

- Attend all weekly SAC meetings via Zoom, and commit to in-person meetings once a month (location TBD).
 - Meetings are Wednesdays from 4:30pm-6:00pm (time is negotiable)
- Ensure youth input is included in the development of district policies.
- Investigate student needs at the school site and report back to the SAC.
- Assist in the identification and implementation of youth-adult action projects and trainings.
- Work within committees and/or task forces for student-led initiatives.
- Work directly with the Council and the SAC Adult Advisor to promote authentic youth engagement at ALL SCUSD High Schools.
- Make presentations and agendas for and at various meetings and trainings, such as:
 - School Board Meetings
 - Student Community Meetings
 - Other District Council Meetings
- Collaboratively write newsletters, reports, and/or updates on behalf of the SAC.
- Shared facilitation of SAC meetings.
- Serve as a public relations representative for school and the SAC.
- Help maintain a positive social media presence of the SAC.
- Keep the SAC informed of all school updates and events.
- **Maintain open communication with the SAC Adult Advisor.**

Student Advisory Council Representative Application Qualifications and Requirements

QUALIFICATIONS

- Be at least a Sophomore at the start of the 2023-2024 school year.
 - Able to commit to the school term July 1, 2023 to June 13, 2024.
 - Attend all weekly SAC meetings via Zoom, and commit to in-person meetings once a month (location TBD).
 - Able to communicate effectively with students, district staff, and other community members.
 - Advocate for youth and community voice in a responsible, well-organized, and outspoken manner.
 - Willing to learn and be open to new perspectives.
-

REQUIREMENTS

- Complete the Google Forms application questions.
 - Complete an interview with the current SAC Selection Committee and Adult Advisor.
 - Have a signature of support from parent or caregiver.
-

COMPENSATION

- If selected for the position, SAC Representatives will be paid an hourly wage.
Pay Rate: \$15.00/hour
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Student Board Member

Duties and Responsibilities:

*The Student Board Member has the largest and highest profile set of responsibilities of all the SAC. The Student Board member serves as the public representative of the entire SCUSD student body. **There is only 1 Student Board Member position available.***

- Attend all weekly SAC meetings via Zoom, and commit to in-person meetings once a month (location TBD).
 - Meetings are Wednesday's from 4:30pm-6:00pm (time is negotiable)
- Attend all SCUSD Board of Education Meetings every 1st and 3rd Thursday from July 2023-June 2024 at the Serna Center.
 - Meetings start at 6:00pm and vary in time of ending.
 - Reimbursement will be provided for travel costs.
- Ensure that the viewpoints of youth representing the diversity of SCUSD are heard in public spaces, including the SCUSD Board of Education meetings.
- Present Student Board Member Report to the Board of Education at the first meeting of each month.
- Review Board Agenda prior to each Board Meeting.
- Ensure youth input is included in the development of district policies.
- Make an effort to visit all schools within the district.
- Maintain visibility and approachability at community events.
- Work directly with the Council and the SAC Adult Advisor to promote authentic youth engagement at ALL SCUSD High Schools.
- Additionally: *All duties & responsibilities included under the Student Advisory Council Representative role (see page 4).*

Student Board Member

Application Qualifications and Requirements

QUALIFICATIONS

- Be a Senior at the start of the 2023-2024 school year.
- Able to commit to the school term July 1, 2023 to June 13, 2024.
- Attend all weekly SAC meetings via Zoom, and commit to in-person meetings once a month (location TBD).
- Able to commit to attend all SCUSD Board of Education Meetings every 1st and 3rd Thursday of the month from July 2023-June 2024 at the Serna Center.
 - Meetings start at 6:00 pm and vary in time of ending.
 - Reimbursement will be provided for travel costs.
- Have a critical eye for public policy and student rights, and be able to critically analyze certain local, state, and federal policies affecting students.
- Able to communicate effectively with students, district staff, and other community members.
- Advocate for youth and community voice in a responsible, well-organized, and outspoken manner.
- Willing to learn and be open to new perspectives.

(Requirements listed on the following page)

Student Board Member

Application Qualifications and Requirements

REQUIREMENTS

- Complete Google Forms application questions.
 - Have one (1) letter of recommendation from teacher, mentor, or other relevant adult; relatives cannot write your letter of recommendation.
 - Have a signature of support from parent or caregiver.
-

OPTIONAL

- Attend the SCUSD Board Meeting on May 18th, 2023 and submit a public comment based on an issue you believe is currently impacting students within SCUSD.
 - *To submit a public comment and address the Board in-person, please fill out a yellow card available at the entrance when you arrive. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*
 - Location: Serna Center, Community Conference Rooms, 5735 47th Avenue. Sacramento, CA 95824
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COMPENSATION

- If selected for the position, SAC Board Member will be paid an hourly wage.
Pay Rate: \$15.00/hour
-

Application Procedures and Important Dates

<p>April 28th, 2023</p>	<p>Application questions are due by midnight to Vanessa Reyes through Google Forms. Use the following link: https://forms.gle/Mxcti3ftfmCXRYHe8</p> <p>Student Board Member applicants should have Recommendation Letters attached to the Google Form, or emailed to Vanessa at Vanessa-Reyes@scusd.edu.</p>
<p>May 12th, 2023</p>	<p>Notifications of interviews for <i>SAC Representatives</i> and <i>Student Board Member</i>.</p>
<p>Week of May 15th, 2023</p>	<p>Zoom or Google Interviews of 2nd tier candidates for <i>SAC Representatives</i> and <i>Student Board Member</i>.</p>
<p>Week of May 22nd, 2023</p>	<p>Notification of acceptance into SAC Representative and Student Board Member position.</p>



Application Form

- OVERVIEW: Please complete the application using the link below:
<https://forms.gle/Mxcti3ftfmCXRyHe8>
- DUE DATE: April 28, 2023
- FORMAT: Three (3) questions with a 250-word maximum response.
- SCORING: All applications will be evaluated holistically.


Please remember that the writing portion is only **one** part of the entire application. We understand that many of our applicants will have varying levels of preparation and confidence in their writing. What we want to see is honesty, creativity, and individuality.

Other factors like personal interview, leadership potential, enthusiasm, and letters of recommendation will make up the remainder of application that will determine selection.

Questions?

Student Advisory Council Adult Advisor
Vanessa Reyes

 vanessa-reyes@scusd.edu

 (916) 643-9287